



Dayton Interventional Radiology, LLC

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Financial Policy for Dayton Interventional Radiology

Effective 1-1-2015, there will be a \$25 charge for any appointment that is not cancelled at least 24 hours before the scheduled time. This fee must be paid in full before any other services are rendered. After the third "no show", the practice will discharge the patient from the practice and will no longer provide future services. There is also a fee for any returned check in the amount of \$35 and no future checks will be accepted.

It is the policy of this office that all patients pay the patient owed portion or patient responsible amount at the time of service. This includes co-pays, deductibles and known non-covered services, auto accidents and all services for self pay patients. If a patient does not pay the co pay at the time of service, there will be an additional billing fee of \$15.00 that must be paid in full before any other services are rendered.

All patients without medical insurance will be eligible for our self pay reduction plan. The reduced amount will be equal to the current Medicare part B fee schedule. All self pay patients are required to pay the entire office visit, at the discounted rate, in full at the time of service. Balances are encouraged to be paid in full within 90 days, with 50% being paid before services are rendered. Failure to follow payment arrangements may cause the practice to discharge the patient for failure to meet financial responsibility, and resort to legal collection activity. No additional services will be performed if there is an unpaid balance or a payment agreement is in default.

For all insured patients, all co pays will be collected at the time of service. No payment arrangement will be made for these amounts.

For all balances as a result of deductibles, or co insurance amounts issued by the patient's medical insurance, payment is expected to be received in full within thirty (30 days) from the statement date. If this is not financially possible, payment arrangements may be arranged with our billing department. Balances are encouraged to be paid in full within 90 days. Failure to follow payment arrangements may cause the practice to discharge the patient for failure to meet financial responsibility, and resort to legal collection activity.

In the event of an overpayment, a refund check will be issued to the patient within 90 days after all insurance processing and appeals are completed. If there are future appointments, the account credit will be applied toward those visits.

Patient/Guardian Signature

Date

Witness Signature

Date

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By signing below, I _____ confirm and authorize all employees of Dayton Interventional Radiology, LLC to utilize my Personal Health Information to include:

1. I authorize Dayton Interventional Radiology and employees to confirm my appointment by USPS mail and or by phone with myself, a family member, or voice mail.

Yes No

If you answered no please list any restrictions _____

2. I authorized Dayton Interventional Radiology and employees to give lab results or any other diagnostic study done (both positive and negative), by USPS mail and or by phone with myself, a family member, or voice mail.

Yes No

If you answered no please list any restrictions _____

3. I authorized Dayton Interventional Radiology and employees to call in prescriptions to the pharmacy per my request and to give all information requested in order for the pharmacists to fill the prescriptions the doctor authorized.

Yes No

Please list your pharmacy name and phone number _____

4. I authorize Dayton Interventional Radiology to discuss my Personal Health Information to the following individuals: (please list first and last name along with relationship to patient)

I understand this authorization is valid and will remain in effect until I request otherwise in writing.

Patient Name (print)

Patient Signature

Date

Dayton Interventional Radiology

Name: _____ Date: ___/___/___

MR#: _____

DOB: ___/___/___

AGE: ____

RACE: _____

HISPANIC/LATINO? YES / NO

LANGUAGE: _____

Past Medical History: Please check all that apply, list the year the condition started and any explanation.

- Diabetes: _____
 - Congestive Heart Failure: _____
 - High Cholesterol: _____
 - Peripheral Vascular Disease: _____
 - Stroke: _____
 - Lung Disease: _____
 - Kidney Disease: _____
 - Osteoporosis/Osteopenia: _____
 - Sleep apnea: _____
 - Any Other Medical Conditions that not listed above: _____
- Heart attack: _____
 - High Blood Pressure: _____
 - Thyroid Disease: _____
 - Cancer (name source): _____
 - Irregular Heart Beat: _____
 - Liver Disease: _____
 - Anemia: _____
 - GERD/ Reflux: _____

Past Surgical History: (Please list all surgeries and procedures.)

<u>Name of Surgery/Procedure</u>	<u>Hospital</u>	<u>Date</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

• Have you had pace maker/stent placement done in the past? Yes / No
Where did you have it done? _____

Social History:

Do you smoke? Yes No Packs per Day ____ Years ____

Have you ever smoked? Yes No If so, year quit ____ Packs Per Day ____ x Years ____

Do you drink alcohol? Yes No If yes, how much?

Have you ever drunk alcohol? Yes No If so, year quit _____

Do you currently or have you ever used Illicit Drugs? _____

Occupation: _____

Living arrangements: _____

Marital Status: married single widowed divorced

Family History: (Mother or Father)

- Cancer _____, Heart Disease _____, High Blood Pressure _____
- Diabetes _____, Osteoporosis _____.

Review of Systems:

Please circle YES or NO for each and provide explanation in the space provided.

Eyes:

- Eye Disease / Injury: Yes / No
- Glasses / Contact Lenses: Yes / No
- Blurred / Double Vision: Yes / No
- Glaucoma: Yes / No
- Cataracts: Yes / No

Cardiovascular:

- Chest Pain / Angina: Yes / No
- Palpitations: Yes / No
- Shortness of Breath with Walking: Yes / No

If Yes – How long can you walk?

- Swelling of Feet/Hands: Yes / No
- Heart Trouble: Yes / No

Respiratory:

- Shortness of Breath: Yes / No
- Chronic / Frequent Cough: Yes / No
- Spitting up Blood: Yes / No
- Asthma / COPD: Yes / No

Constitutional Symptoms:

- Fever: Yes / No
- Weight Gain / Loss: Yes / No

Neurological:

- Lightheadedness / Dizzy: Yes / No
- Convulsions / Seizures: Yes / No
- Paralysis: Yes / No
- Numbness / Tingling: Yes / No
- Frequent Headaches: Yes / No

Psychiatric:

- Memory Loss / Confusion: Yes / No
- Nervousness: Yes / No
- Depression: Yes / No
- Insomnia: Yes / No

Gastrointestinal:

- Loss of Appetite: Yes / No
- Change in Bowel Movements: Yes / No
- Nausea / Vomiting: Yes / No
- Frequent Diarrhea: Yes / No
- Constipation: Yes / No
- Blood in stool / Rectal Bleeding: Yes / No
- Abdominal Pain: Yes / No
- Heartburn: Yes / No
- Peptic Ulcer (stomach/duodenal): Yes / No

Musculoskeletal:

- Joint Pain: Yes / No
Where: _____
- Legs cramp with walking: Yes / No

- Difficulty Walking: Yes / No
- Weakness of Muscles / Joints: Yes / No
- Muscle Pain / Cramps: Yes / No
- Cold Extremities: Yes / No
- Impotence: Yes / No

Endocrine:

- High Cholesterol: Yes / No
- Excessive Thirst: Yes / No
- Increased Urination: Yes / No
- Heat / Cold Intolerance: Yes / No

Hematologic / Lymphatic:

- Phlebitis: Yes / No
- Past Blood Transfusion: Yes / No
- Bleeding / Bruising Tendency: Yes / No
- Slow to Heal After Cuts: Yes / No
- Previous Blood Clot: Yes / No

Genitourinary:

- Cloudy Urine: Yes / No
- Cramping: Yes / No
- Dribbling: Yes / No
- Discharge: Yes / No
- Urgency / Frequency: Yes / No
- Hematuria: Yes / No
- Polyuria: Yes / No
- Painful Urination / Dysuria: Yes / No
- Reduced Stream: Yes / No
- Incontinence: Yes / No
- Renal Stones: Yes / No
- Urinary Retention: Yes / No

Allergic / Immunologic:

- Facial Swelling: Yes / No
- Hives: Yes / No
- Itchy Eyes / Congestion: Yes / No
- Sneezing: Yes / No
- Wheezing: Yes / No

Integumentary (Skin/Breast):

- Blisters: Yes / No
- Cellulitis: Yes / No
- Change in Skin Color: Yes / No
- Dermatitis: Yes / No
- Dry Skin: Yes / No
- Ecchymosis: Yes / No
- Jaundice: Yes / No
- Laceration: Yes / No
- Psoriasis: Yes / No
- Skin Ulcer: Yes / No
- Warts: Yes / No